

ADDA's privacy policy

ADDA takes care of your personal information when you support us in our initiative to improve living conditions for poor farming communities in Vietnam, Cambodia and Tanzania.

This applies, for example, when you:

Sign up for a membership

Contributes an amount

Consider ADDA in a will

Subscribes to ADDA's newsletter (with mail address only)

Data Manager at ADDA is:

Finance manager at ADDA:

Bodil Pallesen, Kirkevej 1, DK-8410 Rønne

Insights and complaints

You have the right to be informed of the personal data we process about you. In addition, you can at any time make objections to the use of information. You can also revoke your consent to that information about you is being processed. If the information being processed about you is incorrect, you have the right to be corrected or deleted. Inquiries about this can be made to adda@adda.dk. If you want complaint about our processing of your personal data, you have the opportunity to contact Datatilsynet. (<https://www.datatilsynet.dk>).

Purpose of the processing of your personal data:

Depending on whether you are a member, job applicant, contributor, or maybe just a user of our website, we are obliged to process your personal data to such an extent that we partly can provide you with the services you demand and that we can partly live up to the obligations we have as charitable organization. This applies both when handling your possible contributions and/or when we must manage memberships with us.

We collect this information directly from you:

When you are a member of ADDA, a contributor or sign up for newsletters, we collect e.g., following general personal information from you: Name, address, postcode, city, telephone number, mail address, registration and account number. Depending on your relationship with us, we collect information about your CPR number if, for example, you need a deduction for any contributions, or if we have a reporting obligation.

We do not collect any special categories of personal information (sensitive information) about you.

Use of images

We reserve the right to use situational pictures from our activities. When we publish situational images, it is based on an assessment, that the person or persons depicted must not feel exposed, exploited or violated.

We will delete your information if you unsubscribe

We store general personal information on members until ½ years after the end of the membership. CPR no. contained in accounting material is stored for 5 years from the expiry of the accounts (legal requirements).

How long do we keep your information?

We store your information for as long as there is a factual need for it. This means, among other things, that we in the definition of retention periods emphasizes a number of criteria including:

- The Accounting Act's rules on storage of accounting material
- Other rules on storage of payment information
- Whether a special affiliation has been established with you as a contributor or potential contributor
- Whether we have been in contact with you within the last 2 years
- Whether we have received contributions from you within the last 5 years

Who do we share your information with?

- ADDA's auditor in connection with banking activities, contingent payment, and CPR no. for tax deductions
- Kolind Bogtrykkeri - List with name and address of members for distribution of member magazine twice a year
- Nets - in connection with quota collection
- Card information runs via an encrypted line at Nets
- Internally - in case of legitimate need ml. secretarial staff member and finance manager.

We only share your information with the parties mentioned if there is a legitimate need for it. We have internal procedures in order to ensure that only employees with a work-related need will get access to your information.

Updating this policy

ADDA is committed to complying with the fundamental principles of protection of personal data and data protection. We therefore regularly review this policy to keep it up to date and in accordance with applicable principles and legislation. This policy is subject to change without notice. Significant changes will be posted on our website along with an updated version of the policy.

Yours sincerely

ADDA's Board

This privacy policy was last updated November 2018